How to log in

To log in to the application, please complete the following steps:

1 Enter your Username. **If you forget your username, you may be directed through a series of further authentication steps to verify your identity.**

2 Click "Continue."

3 Enter your PIN. **If you're not logging in with your own unique login credentials, or if you have not accessed the system for an extended period of time, you may be directed through a series of additional authentication steps to verify your identity.**

4 Click "Log in."

★ Further authentication steps may include receiving a one-time passcode, answering personal security questions or completing an identity quiz. For more details about the authentication process, please refer to the "When Additional Authentication Is Required" tutorial.

★ If your device is unrecognized, you will be asked if you'd like us to remember the device you are on to make future logins easier. Select "Yes" if you are logging on from a device you use frequently. Select "No" if you are logging on from a public device, or one you do not plan on using in the future.

★ If you do not have the required phone and email information on file, you will be prompted to update/add your phone numbers and email addresses. The phone and email information you enter should be privately and readily accessible to you in the event a one-time passcode needs to be delivered to you for logging in to the system.

★ If you have not set up your personal security questions, you will be prompted to select and answer six questions that may be used to verify your identity in the future.

Once you have successfully logged in to your account, you will be directed to the Main Menu.